



Draft Minutes for Annual General Meeting: 2000hrs on 23rd June 2009
Held at the Margaret Day Room, Kings Arm's Barn Visitor's Centre, Henley-on-Thames

Members Present: Ralph Goodson, Nick Crowson-Towers (NCT), Gregory Head, Thelma Carter, Allan Carter, Barry Willsher, Glenda Boulter (GB), Heather Derkacz (HD), Ray Derkacz (RD), Rogan Corbridge (RC), Alice Freebairn (AF) ?

Item	Comments and Actions
Welcome Address	NCT welcomed all to the meeting; outlined the function of H2G and the progress made so far.
Review of the Year	NCT presented a review of the H2G year. Thanks passed to the committee, Thelma and Patsy. group had worked towards developing the social and liaison aspects of the group; spreading the 'Word' and developing training and support facilities. The Code of Practice had been introduced and the website improved. Links continued to be developed with allied organisations; Heads Up & the Thames Valley Cancer Network.
Treasurer's Report	RD presented the Treasurer's Report; a copy of which was provided to each member. The account balance at 31March 09 stood at £2322.30. RD pointed out that the Treasurer's Report distributed with the AGM Agenda was in error and circulated a copy of the final version. RD pointed out that the balance was now in the order of £2500.
Communications Review & Support Group Update	RG outlined key areas of action including Coffee Mornings, Social Events, Telephone Support, Face to Face Meets and Buddies. Regular social events are organised and well attended. Eight trained tele-supporters, six buddies trained and one in training. The group received regular referrals from the Macmillan organisation. Regular calls received on the H2G mobile telephone based helpline. One member has completed a certificate course in cancer support and another starts the course in September 09. Supporter guidelines have been established including elements of safety, confidentiality, support and organisational structure. Support is extended by H2G to patients, friends, family and carers. The group is working actively involved with networking with other similar groups and supporting those newly formed. RC suggested that a mail-shot to GPs with a view to them inviting members in to their clinics for staff training sessions might be useful.
Social Events Update	GB outlined the events that had been organised during the year including bowling and the Mouth Cancer Awareness Walk. The next planned event on 25July09; punting, information on the H2G website and information circulated.
Election of Committee Members	All committee posts were offered for election. The results of elections were as follows: Secretary (including database manager): Gregory Head nominated by RG; seconded by NCT. Unanimous vote. Treasurer and Webmaster: Ray Derkacz nominated by NCT; seconded by GH. Unanimous vote. Communications: RG nominated by GH; seconded RD. Unanimous vote. Chairman: Nick Crowson-Towers nominated by GH; seconded by RG. Unanimous vote. Social: Glenda Boulter nominated by GH; seconded by RG. Unanimous vote.
Amendments to the Constitution	NCT presented a number of constitutional amendments that the committee had recommended to the membership. These were voted on (proposed by HD and seconded by RD) and passed. The details of these amendments, included as part of the updated Constitution, are attached as a separate document.
Guest Speakers	Rogan Corbridge and Alice Freebairn presented aspects of their work
AOB	No other business
	The meeting was closed at 2145